



**REGENT UNIVERSITY COLLEGE OF SCIENCE AND TECHNOLOGY**  
**GRADUATION APPLICATION FORM FOR 29<sup>TH</sup> OCTOBER, 2016**  
**FILL IN BLOCK LETTERS AND UNDERLINE YOUR SURNAME**

|  |  |  |  |
|--|--|--|--|
| <b>SURNAME:</b> (MR/ MRS/ MISS).....   |  | STUDENT'S ID NUMBER:   |  |
| OTHER NAME(S) :.....   |  |  |  |
| SCHOOL: <b><u>FACULTY OF ARTS AND SCIENCES</u></b>   |  | PROGRAMME:   |  |
| DEPARTMENT:  |  | SESSION:   |  |
| DATE OF ENTRY:   |  | LEVEL OF ENTRY:  |  |
| DATE OF LAST EXAMS:  |  | YEAR OF GRADUATION: <b>2016</b>  |  |
| GRADUATING IN PERSON: YES <input type="checkbox"/> NO <input type="checkbox"/>   |  | MOBILE NUMBER:   |  |
| GRADUATING IN ABSENTIA: YES <input type="checkbox"/> NO <input type="checkbox"/>   |  | E-MAIL:  |  |
| APPLICANT'S SIGNATURE:   |  | DATE:  |  |
| LIBRARY: CLEARED: <input type="checkbox"/>   |  | COMPUTER LABORATORY: CLEARED: <input type="checkbox"/>   |  |
| LIBRARIAN'S SIGNATURE:   |  | LAB TECHNICIAN'S SIGNATURE :   |  |
| AFFILIATED SOCIETY: CLEARED: <input type="checkbox"/>  |  |  |  |
| WARDEN'S SIGNATURE :   |  |  |  |
| <b><u>PAYMENT OF OUTSTANDING FEES - FOR COMPLETION BY ACCOUNTS OFFICE</u></b>  |  |  |  |
| GRADUATION FEE PAID: GH¢   |  | ACCOUNTANT'S SIGNATURE:  |  |
| RECEIPT NUMBER:  |  | DATE:  |  |
| TUITION AND OTHER FEES OWED, IF ANY: GH¢   |  |  |  |
| <b><u>OUTSTANDING ACADEMIC AND DISCIPLINARY ISSUES</u></b>   |  |  |  |
| <b>ACADEMIC SECTION :</b>  |  | <b>ADMISSIONS UNIT :</b>   |  |
| BOND FORM COMPLETED: YES <input type="checkbox"/> N/A <input type="checkbox"/>   |  | ALL PENDING ADMISSION REQUIREMENTS MET<br>YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>          |  |
| RUSTICATION PERIOD SERVED: YES <input type="checkbox"/> N/A <input type="checkbox"/>   |  | PROPER SPELLING AND ORDERING OF NAME CONFIRMED:<br>YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/> |  |
| TRAILING ONE OR MORE COURSES: YES <input type="checkbox"/> NO <input type="checkbox"/>   |  |  |  |
| <b><u>CREDIT REQUIREMENTS/DEFENCE OF DISSERTATION</u></b>  |  |  |  |
| TOTAL CREDIT POINTS ATTAINED:<br><i>(COPY OF TRANSCRIPT TO BE ATTACHED. SEE OVERLEAF)</i>  |  | SUBMITTED FINAL COPY OF DISSERTATION?<br>YES <input type="checkbox"/> NO <input type="checkbox"/>  |  |
|  |  | GONE THROUGH VIVA? YES <input type="checkbox"/> NO <input type="checkbox"/>  |  |
| <b><u>NON CREDIT REQUIREMENTS - FOR COMPLETION BY E.S.S</u></b>  |  |  |  |
| WORK PLACEMENT/ INTERNSHIP/ HEALTH & FITNESS/ COMMUNITY ENGAGEMENT, ETC INCORPORATED IN THE GREEN BOOK AND SUBMITTED? YES <input type="checkbox"/> NO <input type="checkbox"/> |  | BUSINESS PORTFOLIO DEVELOPMENT & COMPUTING EFFICIENCY ADJUDGED SATISFACTORY? YES <input type="checkbox"/> NO <input type="checkbox"/>    |  |
| <br>   |  |  |  |

|                                 |       |
|---------------------------------|-------|
| E.S.S DIRECTOR'S SIGNATURE:     | DATE: |
| HEAD OF DEPARTMENT'S SIGNATURE: | DATE: |
| DEAN'S SIGNATURE:               | DATE: |
| <b><u>APPROVAL</u></b>          |       |
| REGISTRAR'S SIGNATURE:          | DATE: |

**NOTES:** 1. *The name of the student should be written in the order that must be written on the degree certificate; unless otherwise proven/ justified, the name should tally with what is on the certificates presented at the time of entry.*

2. *Any statement that is proven to be false shall disqualify a student from graduating*

**CREDIT POINTS REQUIRED FOR GRADUATION**

(Please, note that credit points slightly differ from programme to programme)

**FACULTY OF ARTS AND SCIENCES**

**BSC HUMAN DEVELOPMENT AND PSYCHOLOGY**

| ENTRY POINT          | CREDIT RANGE |
|----------------------|--------------|
| 1 <sup>ST</sup> YEAR | 145 - 157    |
| 2 <sup>ND</sup> YEAR | 109 - 118    |
| 3 <sup>RD</sup> YEAR | 73 - 79      |

**BTH THEOLOGY WITH MANAGEMENT**

| ENTRY POINT          | CREDIT RANGE |
|----------------------|--------------|
| 1 <sup>ST</sup> YEAR | 128 - 140    |
| 2 <sup>ND</sup> YEAR | 92 - 101     |
| 3 <sup>RD</sup> YEAR | 55 - 61      |

*Check your credit points from your transcript issued by the Examinations Unit to complete the form*