



REGENT UNIVERSITY COLLEGE OF SCIENCE AND TECHNOLOGY
GRADUATION APPLICATION FORM FOR 29TH OCTOBER, 2016
FILL IN BLOCK LETTERS AND UNDERLINE YOUR SURNAME

SURNAME:(MR/ MRS/ MISS).....		STUDENT'S ID NUMBER:	
OTHER NAME(S):.....			
SCHOOL: SCHOOL OF BUSINESS AND LEADERSHIP		PROGRAMME:	
DEPARTMENT:		SESSION:	
DATE OF ENTRY:		LEVEL OF ENTRY:	
DATE OF LAST EXAMS:		YEAR OF GRADUATION: 2016	
GRADUATING IN PERSON: YES <input type="checkbox"/> NO <input type="checkbox"/>		MOBILE NUMBER:	
GRADUATING IN ABSENTIA: YES <input type="checkbox"/> NO <input type="checkbox"/>		E-MAIL:	
APPLICANT'S SIGNATURE:		DATE:	
LIBRARY: CLEARED: <input type="checkbox"/>		COMPUTER LABORATORY: CLEARED: <input type="checkbox"/>	
LIBRARIAN'S SIGNATURE:		LAB TECHNICIAN'S SIGNATURE :	
AFFILIATED SOCIETY: CLEARED: <input type="checkbox"/>			
WARDEN'S SIGNATURE :			
<u>PAYMENT OF OUTSTANDING FEES - FOR COMPLETION BY ACCOUNTS OFFICE</u>			
GRADUATION FEE PAID: GH¢		ACCOUNTANT'S SIGNATURE:	
RECEIPT NUMBER:		DATE:	
TUITION AND OTHER FEES OWED, IF ANY: GH¢			
<u>OUTSTANDING ACADEMIC AND DISCIPLINARY ISSUES</u>			
ACADEMIC UNIT :		ADMISSIONS UNIT	
BOND FORM COMPLETED: YES <input type="checkbox"/> N/A <input type="checkbox"/>		ALL PENDING ADMISSION REQUIREMENTS MET YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>	
RUSTICATION PERIOD SERVED: YES <input type="checkbox"/> N/A <input type="checkbox"/>		PROPER SPELLING AND ORDERING OF NAME CONFIRMED: YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>	
TRAILING ONE OR MORE COURSES: YES <input type="checkbox"/> NO <input type="checkbox"/>			
<u>CREDIT REQUIREMENTS/DEFENCE OF DISSERTATION</u>			
TOTAL CREDIT POINTS ATTAINED: <i>(COPY OF TRANSCRIPT TO BE ATTACHED. SEE OVERLEAF)</i>		SUBMITTED FINAL COPY OF DISSERTATION? YES <input type="checkbox"/> NO <input type="checkbox"/>	
		GONE THROUGH VIVA? YES <input type="checkbox"/> NO <input type="checkbox"/>	
<u>NON CREDIT REQUIREMENTS - FOR COMPLETION BY E.S.S (KING'S CAMPUS)</u>			
WORK PLACEMENT/ INTERNSHIP/ HEALTH & FITNESS/ COMMUNITY ENGAGEMENT, ETC INCORPORATED IN THE GREEN BOOK AND SUBMITTED? YES <input type="checkbox"/> NO <input type="checkbox"/>		BUSINESS PORTFOLIO DEVELOPMENT & COMPUTING EFFICIENCY ADJUDGED SATISFACTORY? YES <input type="checkbox"/> NO <input type="checkbox"/>	
E.S.S DIRECTOR'S SIGNATURE:		DATE:	

HEAD OF DEPARTMENT'S SIGNATURE:	DATE:
DEAN'S SIGNATURE:	DATE:
<u>APPROVAL</u>	
REGISTRAR'S SIGNATURE:	DATE:

NOTES: 1. The name of the student should be written in the order that must be written on the degree certificate; unless otherwise proven/ justified, the name should tally with what is on the certificates presented at the time of entry.

2. Any statement that is proven to be false shall disqualify a student from graduating

CREDIT POINTS REQUIRED FOR GRADUATION

(Please, note that credit points slightly differ from programme to programme)

SCHOOL OF BUSINESS AND LEADERSHIP

BSC ACCOUNTING AND INFORMATION SYSTEMS

ENTRY POINT	CREDIT RANGE
1 ST YEAR	134 - 146
2 ND YEAR	98 - 107
3 RD YEAR	65 - 74

BSC BANKING AND FINANCE WITH FRENCH / BSC BANKING AND FINANCE

ENTRY POINT	CREDIT RANGE
1 ST YEAR	130 - 142
2 ND YEAR	100 - 109
3 RD YEAR	65 - 71

BSC MANAGEMENT WITH COMPUTING

ENTRY POINT	CREDIT RANGE
1 ST YEAR	136 - 148
2 ND YEAR	100 - 109
3 RD YEAR	67 - 73

BSC ECONOMICS WITH COMPUTING

ENTRY POINT	CREDIT RANGE
1 ST YEAR	128 - 140
2 ND YEAR	98 - 107
3 RD YEAR	65 - 71

BBA (E-COMMERCE OPTION)

ENTRY POINT	CREDIT RANGE
1 ST YEAR	141 - 153
2 ND YEAR	105 - 114
3 RD YEAR	72 - 78

Check your credit points from your transcript issued by the Examinations Unit to complete the form