



**REGENT UNIVERSITY COLLEGE OF SCIENCE AND TECHNOLOGY**  
**GRADUATION APPLICATION FORM FOR 29<sup>TH</sup> OCTOBER, 2016**  
FILL IN BLOCK LETTERS AND UNDERLINE YOUR SURNAME

SURNAME:(MR/ MRS/ MISS).....		STUDENT'S ID NUMBER:	
OTHER NAME(S):.....			
SCHOOL: <u>SCHOOL OF INFORMATICS, ENGINEERING &amp; TECHNOLOGY</u>		PROGRAMME:	
DEPARTMENT:		SESSION	
DATE OF ENTRY:		LEVEL OF ENTRY:	
DATE OF LAST EXAMS:		YEAR OF GRADUATION: <b>2016</b>	
GRADUATING IN PERSON: YES <input type="checkbox"/> NO <input type="checkbox"/>		MOBILE NUMBER:	
GRADUATING IN ABSENTIA: YES <input type="checkbox"/> NO <input type="checkbox"/>		E-MAIL:	
APPLICANT'S SIGNATURE:		DATE:	
LIBRARY: CLEARED: <input type="checkbox"/>		COMPUTER LABORATORY: CLEARED: <input type="checkbox"/>	
LIBRARIAN'S SIGNATURE:		LAB TECHNICIAN'S SIGNATURE :	
AFFILIATED SOCIETY: CLEARED: <input type="checkbox"/>		ELECTRONIC LABORATORY: CLEARED: <input type="checkbox"/>	
WARDEN'S SIGNATURE :		LAB TECHNICIAN'S SIGNATURE :	
<b><u>PAYMENT OF OUTSTANDING FEES - FOR COMPLETION BY ACCOUNTS OFFICE</u></b>			
GRADUATION FEE PAID: GH¢		ACCOUNTANT'S SIGNATURE:	
RECEIPT NUMBER:		DATE:	
TUITION AND OTHER FEES OWED, IF ANY: GH¢			
<b><u>OUTSTANDING ACADEMIC AND DISCIPLINARY ISSUES</u></b>			
ACADEMIC UNIT :		ADMISSIONS UNIT :	
BOND FORM COMPLETED: YES <input type="checkbox"/> N/A <input type="checkbox"/>		ALL PENDING ADMISSION REQUIREMENTS MET YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>	
RUSTICATION PERIOD SERVED: YES <input type="checkbox"/> N/A <input type="checkbox"/>		PROPER SPELLING AND ORDERING OF NAME CONFIRMED: YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>	
TRAILING ONE OR MORE COURSES: YES <input type="checkbox"/> NO <input type="checkbox"/>			
<b><u>CREDIT REQUIREMENTS/DEFENCE OF DISSERTATION</u></b>			
TOTAL CREDIT POINTS ATTAINED: <i>(COPY OF TRANSCRIPT TO BE ATTACHED. SEE OVERLEAF)</i>		SUBMITTED FINAL COPY OF DISSERTATION? YES <input type="checkbox"/> NO <input type="checkbox"/>	
		GONE THROUGH VIVA? YES <input type="checkbox"/> NO <input type="checkbox"/>	
<b><u>NON CREDIT REQUIREMENTS - FOR COMPLETION BY E.S.S</u></b>			
WORK PLACEMENT/ INTERNSHIP/ HEALTH & FITNESS/ COMMUNITY ENGAGEMENT, ETC INCORPORATED IN THE GREEN BOOK AND SUBMITTED? YES <input type="checkbox"/> NO <input type="checkbox"/>		BUSINESS PORTFOLIO DEVELOPMENT & COMPUTING EFFICIENCY ADJUDGED SATISFACTORY? YES <input type="checkbox"/> NO <input type="checkbox"/>	
E.S.S DIRECTOR'S SIGNATURE:		DATE:	

HEAD OF DEPARTMENT'S SIGNATURE:	DATE:
DEAN'S SIGNATURE:	DATE:
<b><u>APPROVAL</u></b>	
REGISTRAR'S SIGNATURE:	DATE:

- NOTES:** 1. The name of the student should be written in the order that must be written on the degree certificate; unless otherwise proven/ justified, the name should tally with what is on the certificates presented at the time of entry.  
2. Any statement that is proven to be false shall disqualify a student from graduating

**CREDIT POINTS REQUIRED FOR GRADUATION**

(Please, note that credit points slightly differ from programme to programme)

**SCHOOL OF INFORMATICS, ENGINEERING AND TECHNOLOGY**

**BSC COMPUTER SCIENCE**

ENTRY POINT	CREDIT RANGE
1 <sup>ST</sup> YEAR	137 - 149
2 <sup>ND</sup> YEAR	106 - 115
3 <sup>RD</sup> YEAR	70 - 76

**BSC INFORMATION SYSTEM SCIENCES**

ENTRY POINT	CREDIT RANGE
1 <sup>ST</sup> YEAR	133 - 145
2 <sup>ND</sup> YEAR	108 - 111
3 <sup>RD</sup> YEAR	66 - 72

**BENG ELECTRONICS AND SYSTEMS ENGINEERING**

- Telecommunications Engineering Option

ENTRY POINT	CREDIT RANGE
1 <sup>ST</sup> YEAR	144 - 156
2 <sup>ND</sup> YEAR	108 - 117
3 <sup>RD</sup> YEAR	72 - 78

**BENG ELECTRONICS AND SYSTEMS ENGINEERING**

- Instrumentation Engineering Option

ENTRY POINT	CREDIT RANGE
1 <sup>ST</sup> YEAR	137 - 149
2 <sup>ND</sup> YEAR	101 - 110
3 <sup>RD</sup> YEAR	65 - 71

**BENG ELECTRONICS AND SYSTEMS ENGINEERING**

- Computer Engineering Option

ENTRY POINT	CREDIT RANGE
1 <sup>ST</sup> YEAR	145 - 157
2 <sup>ND</sup> YEAR	109 - 118
3 <sup>RD</sup> YEAR	73 - 79

*Check your credit points from your transcript issued by the Examinations Unit to complete the form*